



## TDES Weekly Updates 2018-19 9.7.18

### TDES Portal

The TDES portal is opened. To access the portal go to the TDES Portal-Great Teachers & Great Leaders tab found under the TDES Homepage Quick Links. You will use your CMSD login to enter the portal.

**Please note that passwords are expiring. If you receive an “invalid credential” error message when logging into the portal, please update your password on a district PC. Do not contact the tech department help desk. Megan Scully can assist you with this process if needed.**

### Accomplished Professionals

Professionals at traditional/extended schools, choosing to undergo the TDES process must email [tdes@clevelandmetroschools.org](mailto:tdes@clevelandmetroschools.org) by today, **September 7**. The deadline has passed for year-round schools.

### Growth Plan (GP) and Improvement Plans (IP)

All professionals will either be on a Growth Plan (GP) or an Improvement Plan (IP). Paraprofessionals do not write a GP or IP. Professionals earning a TDES rating of Skilled or Accomplished will write a GP. Teachers will be placed on an Improvement Plan if they earn a TDES rating of Developing or Ineffective. The evaluator will create the plan and the teacher can provide feedback. GP/IP were due, **August 24** for year-round schools and today, **September 7** for traditional/extended year schools.

### Walkthrough 1 (WT1)

Walkthrough 1 is due **September 14** for year-round schools and **September 28** for traditional/extended year schools. A walk-through is a short classroom visit of 5-15 minutes. Following the walkthrough, written feedback is provided through the TDES portal. The teacher may add additional evidence but is not required to. The teacher can request a post conference but the post conference is not mandatory. Please remember to email your evaluator and the TDES mailbox, [tdes@clevelandmetroschools.org](mailto:tdes@clevelandmetroschools.org) if your WT1 is not completed by the due date.

### Think Tank for Evaluators

The next Think Tank will **September 11**, from 3:30-5:30 at East Professional Center. Please note there is only an afternoon session available. The focus will be evaluating MD/Autism classrooms, school counselors, and library media specialists. Please plan on attending if you evaluate professionals from these groups. Register by emailing Megan Scully, [megan.scully@clevelandmetroschools.org](mailto:megan.scully@clevelandmetroschools.org).



## **Continuing Contracts**

Continuing Contract Applications are now being accepted for 2019-2020 school year. The deadline to submit is **September 17**, 2018 by 5:00 PM. Professionals that apply for a continuing contract **must** be evaluated this year even if they earned an Accomplished rating 17-18.

## **TDES for New Evaluators Training**

**All new evaluators must attend new evaluator TDES training prior to evaluating CMSD teachers.** The next training session will be **September 12** from 9-4 at East Professional Center. Register by emailing Megan Scully, [megan.scully@clevelandmetroschools.org](mailto:megan.scully@clevelandmetroschools.org).

## **TDES for New Teachers Training**

**New teachers are required to have six hours of TDES training prior to being evaluated.** Training sessions will be offered on **September 26**. Teachers should select one session only. Training will be held at East Professional Center from 9:00-4:00. Register by emailing Megan Scully, [megan.scully@clevelandmetroschools.org](mailto:megan.scully@clevelandmetroschools.org). Please confirm your new teachers have attended TDES training before beginning their evaluations. New teachers may need assistance calling in to the sub center.

## **TDES for New RSPs Training**

**New RSPs are required to have 3 hours of TDES training prior to being evaluated.** RSPs are related service providers including, nurses, psychologists, therapists and school counselors. Training for new RSPs will be **September 20** at East from 9:00 – 12:00. RSP's should register for only 1 session. Please register by emailing Megan Scully, [megan.scully@clevelandmetroschools.org](mailto:megan.scully@clevelandmetroschools.org). New classroom teachers should not attend this session. It is tailored to RSPs only.

## **TDES for New Paraprofessionals Training**

**New paraprofessionals are required to have 3 hours of TDES training prior to being evaluated.** Training for new paras will be **September 7** at East Professional Center from 9:00–12:00. Please register by emailing Megan Scully.

## **OTES Training**

OTES certification is required to evaluate teachers. All CMSD evaluators must take three days of OTES training and test in a proctored environment. OTES training is offered at the ESC in Independence on **September 11-13**. Please log-in to your ODE SAFE account to register for training. OTES renewal certification must also be taken in a proctored setting. For renewals, please use the link below to register with the Office of Professional Development for testing date and times [OTES/OPES/CRESS Assessment Registration Link](#). Please plan to arrive as early as possible to test, before 10:00 is recommended. EPC staff are not able to stay late to continue to proctor and administrators who arrive late in the afternoon may not be accommodated.

## **OPES Training**



OPES certification is required to evaluate all administrators. Principals must take two days of OPES training and test in a proctored environment. OPES training is offered at the ESC in Independence on **October 3-4**. Please log-in to your ODE SAFE account to register for training. OPES renewal certification must also be taken in a proctored setting. For renewals, please use the link below to register with the Office of Professional Development for testing date and times [OTES/OPES/CRESS Assessment Registration Link](#). Please plan to arrive as early as possible to test, before 10:00 is recommended. EPC staff are not able to stay late to continue to proctor and administrators who arrive late in the afternoon may not be accommodated.

\*Please distribute the “TDES Calendar” and “Training Calendar” to your staff. These documents are found on the pages below.



## Year Round Calendar 2018-2019

Event	Date
Portal Opens	August 6
GP/IP	August 24
WT 1	September 14
FAO	November 16
Para D1/D4	December 21
WT2	December 21
UO	February 15
Para D2/D3	March 22
WT3	March 22
<b>Composite</b>	<b>May 3</b>

## TDES Traditional and Extended Year School Calendar 2018-2019

Event	Date
Portal Opens	August 21
GP/IP	September 7
WT 1	September 28
FAO	November 16
Para D1/D4	December 21
WT2	February 1
UO	March 22
Para D2/D3	March 22
WT3	April 18
<b>Composite</b>	<b>May 3</b>

## RSP Calendar 2018-2019

Event	Date
Portal Open	August 21
GP/IP	September 7
FAO	December 21
DS-1	February 22
DS-2	April 12
<b>Composite</b>	<b>May 3</b>



## TDES 2018-19 Training Dates

**\*Training will take place at East Professional Center unless otherwise noted**

September 7	TDES for New Paras	9:00-12:00 East
September 11-13	OTES at ESC	ESC Independence
September 11	Evaluator Think Tank-focus on MD/AUT and media specialist evaluations	3:30-5:30 East
September 20	TDES for New RSP Providers	9:00-12:00 East
September 21	OPES for Evaluators	1:00-5:00 East
September 25	Evaluator Think Tank-FAO	8:00-10:00 East 3:30-5:30 East
September 26	TDES for New Teachers	9:00-4:00 East
October 3-4	OPES at ESC	ESC Independence
October 5	OPES for Evaluators	8:00-12:00 East
October 19	OPES for Evaluators	1:00-5:00 East
October 30	Evaluator Think Tank-Para	8:00-10:00 East
November 5	TDES for New Paras	9:00-12:00 East
December 18	Evaluator Think Tank-WT2	8:00-10:00, 3:30-5:30 East